



# **The Friends of Long Compton Church**

## **Trustees' Report and Financial Statements**

**for the year ended 31 December 2017**



## **Aims and Objectives**

The aims and objectives of the Friends of Long Compton Church (“the Friends”), embodied in our Constitution, are to: promote the maintenance and repair of the church; promote the wider use of the church; and, educate the public in the history and heritage of the church.

Subject to the oversight of the Diocese, control of all work carried out on the church, land and buildings, remains the responsibility of the Parochial Church Council (PCC).

The management and administration of the Friends is vested in a committee of officers and trustees (“the Committee”). Whilst ultimate responsibility for the Friends charity is vested in the Committee, they are ably assisted by a group of enthusiastic volunteers who regularly attend committee meetings to plan fund raising activities and events.

When planning activities for the year the Committee has had regard to the Charity Commission’s guidance on public benefit and the need to further the aims and objectives of the charity for the benefit of the public.

The Committee are keen to attract a large membership representative of all Long Compton residents and to offer a range of activities of wide appeal.

## **Achievements and Performance**

During the year the Committee has met on a regular basis. An AGM was held on 18 March 2017. This was attended by more than thirty members and we canvassed views on membership and future activities.

We are pleased to report that the Friends continues to attract members and has a membership of upwards of 300 people, the amount of the membership fee for 2017 having been £8 for singles and £15 for a couple. The Committee keeps in touch with members inviting them to events and reporting on progress by newsletter and email. A Friends website is being developed and TheFriendsofLongComptonChurch.com domain has been purchased.

This year four events have been held in the church and have featured a sociable get-together, over a hot meal and/or a glass or two of wine.

The Friends’ year 2017 got off to a good start with our AGM in March, at which members were given a report on how our achievements lived up to the charity’s aims and objectives. After a delicious hot supper in the church, Philip Smith gave an informative and entertaining talk on developing the Shakespeare Garden in Stratford. Net of expenses, some £654 was raised from ticket sales and donations.

In June The Friends arranged a well-attended concert in the church given by Leos Strings aptly entitled “Musical Allsorts”, ranging through their repertoire of classical and jazz to contemporary. Net of expenses, £1,132 was raised.

The Friends presented “An Evening with Jane Hawking” in October. Jane is the author of the autobiography “Travelling to Infinity: my life with Stephen”, to whom she was married. A sum of £1,702 was raised net of expenses.

December saw The Friends host a return to the church of the ever-popular Hot Fingers with an evening of jazz music and song. This raised £1,326 after expenses.

The Friends also finance the publication of a leaflet on the history and architecture of the church and lychgate building. This leaflet, which is available free to visitors, includes an informative “tour of the church” drawing attention to the main architectural features.

The Committee is actively planning further activities to be held during the year ahead, including an AGM talk and supper in the church, and a return of the Brian Kay Chorale with a programme of music, song and popular readings to perform in the church.



## Financial Review

Total receipts in the year ended 31 December 2017 were £11,596 (2016: £11,804). This breaks down as to subscriptions from members of £2,336 (2016: £2,365) and donations of £1,740 (2016: £1,672). Gift Aid is claimed on subscriptions and donations, in so far as members and donors pay UK income or capital gains tax.

Activities for generating funds raised £6,818 (2016: £7,212). Expenses associated with such activities totalled £2,296 (2016: £3,030).

Grants of £6,792 (2016: £10,732) have been made to the PCC towards the repair and improvement of the Church and its facilities, including: replacement tower stonework and other repairs and re-laying of the Lychgate Garden paving. The highly skilled renewal of the pinnacles to the church tower, partly funded by the FLCC and partly by insurance, is visible from many vantage points in and around the village. A lightning conductor has also been installed.

The net result for the year was an excess of payments over receipts of £2,140 (2016: £2,088). The balance at the year-end was £10,033 (2016: £7,893). It is our policy to maintain a prudent balance to fund future events and enable us to respond to appeals for funds for planned maintenance or emergency repairs to the church. A recent survey suggests that, within a period of five years, expensive maintenance and repair to the chancel ceiling and roof may well be advisable.

## Structure, Governance and Management

The Committee, in which management and administration of the Friends is vested by law, comprises trustees and officers, namely President, Chair, Secretary and Treasurer.

Our Constitution provides that *ex-officio* the incumbent will be President of the Friends and nominated members of the PCC can also be appointed trustees. The PCC has nominated no trustees to the Committee. The individuals elected as officers and trustees and the date of the AGM at which they were appointed are as follows:

- Chairman: Sue Klatt (2017)
- Secretary: Eileen Shearer (2016)
- Treasurer: Richard Kirby (2017)
- Trustee: Dick Shacklock (2017)
- Trustee: Charlotte Field (2015)

The Constitution provides that the election of officers and trustees in general meeting shall be for a period of three years save that one-third shall retire annually, but shall be eligible for re-election. This year, Charlotte Field has retired as Trustee and Dick Shacklock is retiring as Trustee with effect from the forthcoming AGM. They do not offer themselves for re-election.

## Donors, Sponsors and Volunteers

We would very much like to thank all donors and sponsors for the generosity of their gifts of money to the Friends and also all the volunteers who have given of their time and worked so hard to make the Friends a continuing success. An especial thank you is due to Charlotte Field and Dick Shacklock, who were founder members of the Committee, for their unstinting contribution to the Friends in their respective fields of catering and facilities management.

## Administrative Information

The Church is situated in Long Compton and is part of the Diocese of Coventry within the Church of England. The correspondence address of the Friends is: The Friends of Long Compton Church, Yerdley House, Vicarage Lane, Long Compton, Warwickshire CV36 5LH.



**FINANCIAL STATEMENTS**  
**for the year ended 31 December 2017**

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
<b>Receipts and Payments Account</b>		
<i>Receipts</i>		
Subscriptions	2,336.00	2,365.00
Donations	1,740.01	1,672.52
Gift Aid recovered	701.31	554.19
Activities for generating funds	<u>6,818.80</u>	<u>7,212.55</u>
	<u>11,596.12</u>	<u>11,804.26</u>
<i>Payments</i>		
Activities	2,296.09	3,030.38
Repair and improvement to Church	6,792.00	10,732.60
Membership costs	230.89	100.80
Data protection / website	<u>136.80</u>	<u>29.04</u>
	<u>9,455.78</u>	<u>13,892.82</u>
<i>Excess of receipts over payments</i>	2,140.34	2,088.56
Bank current account 1st Jan	<u>7,893.28</u>	<u>9,981.84</u>
Bank current account 31st Dec	<u>10,033.62</u>	<u>7,893.28</u>
<b>Statement of Assets</b>		
<i>Cash Funds</i>		
Bank current account	<u>10,033.62</u>	<u>7,893.28</u>
<i>Other Monetary Assets</i>		
Gift Aid recoverable (estimated)	<u>750.00</u>	<u>750.00</u>
<i>Wine glasses and stock of wine</i>		
Retained for future events	<u>101.00</u>	<u>42.00</u>

The attached notes form part of these financial statements.

Approved on behalf of the Committee by Sue Klatt (Chairman) and Richard Kirby (Treasurer).



**Notes:**

1. The financial statements have been prepared on the receipts and payments basis.
2. There are no fixed assets, liabilities, designated or restricted funds.
3. Activities for generating funds - receipts and payments analysis:

	£	£
<i>Activities held in the church</i>		
<u>Talk at AGM</u>		
Ticket and refreshment sales and donations	849.20	
Less: costs of printing and refreshments	<u>(194.99)</u>	654.21
<u>Leos Strings Concert</u>		
Ticket sales, raffle and refreshment donations	1,877.30	
Less: costs of printing and refreshments	<u>(744.96)</u>	1,132.34
<u>Jane Hawking Talk</u>		
Ticket sales, raffle and refreshment and donations	2,004.20	
Less: costs of printing and refreshments	<u>(302.00)</u>	1,702.20
<u>Hot Fingers Concert</u>		
Ticket sales, raffle and refreshment donations	2,088.10	
Less: costs of printing, refreshments and fee paid to performers	<u>(761.44)</u>	1,326.66
<i>Other expenditure on activities</i>		
Public liability insurance		(374.94)
Stock adjustment		<u>59.00</u>
<b>Total 2017 =</b>		<b><u>4,381.47</u></b>
Total 2016 =		<u>4,338.27</u>

4. Reconciliation of receipts and payments analysis to Receipts and Payments Account:

Activities for generating funds (Note 3)		<u>4,381.47</u>
Receipts from activities for generating funds per Account	6,818.80	
Less: payments for such activities per Account	<u>(2,296.09)</u>	4,522.71
Year-end adjustment (unpresented cheques for 2017 expenditure)		<u>141.24</u>
		<u>4,381.47</u>

5. The Committee consider that for 2017, under section 43(2) and (3) of the Charities Act 1993, neither an audit nor an independent examination of these accounts is required by law.



**Registered Charity No: 1141040**